Pennsylvania Leadership Charter School
Charter School Annual Report
SY 2020-21

School Profile

LEA Name	AUN	
Pennsylvania Leadership CS	124150004	
Address 1		
1332 Enterprise Dr		
Address 2		
City	**State**	**Zip Code**
West Chester	PA	19380
Chief Administrator Name		
Dr James Hanak		
Chief Administrator Email		
jhanak@palcs.org		
Chief Administrator Phone	**Extension**	
(610)701-3333		
City	**State**	**Zip Code**
West Chester	PA	19380
Principal Name		
Mark Allen		
Principal Email		
mgallen@palcs.org		
Principal Phone	**Extension**	
(610) 701-3333	1051	

Authorizing District(s)

AUN	LEAD District (LEA) Name
Start Year	**End Year**
Superintendent Name	
Superintendent Email	
Superintendent Phone	**Extension**

Governance and Staff

Board of Trustees Members

Name	Office	New Member?
Dr. John Wingerter	Board Chair	false
Dr. Brian Shuffler	Board Secretary	false
Ms. Carolyn Welsh	Board Member	false
Mr. Tom Curyto	Board Member	false
Mr. Gary Dougherty	Board Member	false

Explanation of Board of Trustees Changes

Mr. Dougherty stepped down as a board member in 2018 and was reinstated as a board member during the 2020-21 school year.

There were no Board of Trustee Changes.

false

Board of Trustees Meeting Schedule

Name	Office	New Member?
1332 Enterprise Dr, West Chester	2021-02-19	12:00 PM
1332 Enterprise Dr, West Chester	2021-03-19	12:00 PM
1332 Enterprise Dr, West Chester	2021-05-14	12:00 PM
1332 Enterprise Dr, West Chester	2020-09-18	12:00 PM

Upload Link to Board Meetings and Agenda

2020-2021 PALCS Board of Director Meetings Minutes.pdf

Leadership Team

Name	Title/Position	Check if New Member
Dr. James Hanak	Chief Executive Officer	false
Mark Allen	Principal	false
Eileen Bowers	Business Manager	false
Seth Heiland	Human Resource Officer	false
Dr. Angela Hoover	Principal	false
Cheryl Clothier	Principal	true
Karla Johnson	Principal	false
Alexander Rausch	Assistant Principal	true
Michael Logue	Principal	false
Cara Atmajian	Assistant Principal	true
Deborah Kulp-Woodruff	Director of Special Education	false

Explanation of Leadership Changes

A few of our Leadership Team members did not have options listed above for roles. This includes: Carlos Castillo

(Director of Student Services, Mark Murray (Director of IT), Zofia Swiatek (Supervisor of Federal Programs), Courtney Kofeldt Grove (Supervisor of Educational Technology), Whitney Wright (Supervisor of Curriculum and Instruction), Deborah Kulp-Woodruff (Supervisor of Special Education not Director of Special Education), Shavaun McGinty (Supervisor of Guidance).   Debbie Weisbach retired as Director of Student Services at the end of the 2019-20 school year. Carlos Castillo was promoted from high school Spanish teacher to Director of Student Services in July 2020. Cheryl Clothier was promoted from Data Intervention Specialist to Elementary Assistant Principal {new position} in July 2020, then promoted to Elementary Principal in March 2021, upon the resignation of Dr. Angela Hoover. Alexander Rausch was hired as the Middle School Assistant Principal {new position} in August 2020. Valerie Harris retired as Supervisor of Induction at the end of the 2020-21 school; her position was not replaced. Whitney Wright resigned as Supervisor of Curriculum in April 2021; Cara Atmajian has been chosen as her replacement, effective July 1, 2021. PALCS is also recruiting for a replacement Elementary Assistant Principal and High School Assistant Principal.

There were no Leadership Changes

false

Position Categories	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	0	0	0	0	1
Chief Administrative Officer	1	0	0	0	0	1
Principal	5	5	0	0	1	4
Assistant Principal	3	3	1	0	0	2
Classroom Teacher (including Master Teachers)	194	187	0	0	6	181
Specialty Teacher (including Master Teachers)	11	10	0	0	1	10
Special Education Teacher (including Master Teachers)	35	35	0	0	3	32
Special Education Coordinator	1	1	0	0	0	1
Counselor	14	14	0	0	1	13
Psychologist	0	0	0	0	0	0
School Nurse	3	3	0	0	1	2
IT Director	1	0	0	0	0	1
Business Administrator	1	0	0	0	0	1
ISD, Curriculum Developers, Tech Support	19	1	0	0	1	18
HR Manager	1	1	0	0	0	1
Student Support Manager, Facilities Manager	2	0	0	0	0	2

Business Office, Administrative Support Staff, Teaching Assistants	19	0	2	0	2	17
Totals	311	260	3	0	16	287

Explanation of Substantial Differences

There were no substantial differences.

true

Fiscal Matters

Major Fundraising Activities
There were no major fundraising activities.

Fiscal Solvency Policies
Spending is controlled by the budget, which is prepared departmentally with input from all managers, and approved by the Board of Directors. Cash balances are monitored to ascertain that funds are available to pay obligations as they come due. Periodic financial statements are produced during the year and provided to Management and the Board so that expenditure levels can be monitored and budgets modified as deemed necessary.

Accounting System
As of July 1, 2020, the accounting function is distributed between in-house staff (school district billing, accounts payable, payroll, cash receipts) and Charter Choices, Inc., a third party company that provides these and other related services to charter schools (reporting, budgeting).

Upload Financial/Policy Documents

Annual report - PPE acquisitions.xlsx

Audit Firm
SD Associates, P.C.
Explanation of the Report
Please see attached report.

Upload Financial Audit Document(s)

PA Leadership June 30, 2020 final.pdfAnnual report - PPE acquisitions.xlsx19-20 NO CA PA LEADERSHIP CS1 - Consolidated Application Audit - No Corrective Actions Needed.pdf124150004_Assessment_15267581_Reviewed.pdf

Financial Audit Citations Description
No citations were listed.
ResponseThere were no findings.

Federal Programs Consolidated Review Document(s)
Yes

Upload Available Federal Programs Consolidated Review Document(s)

Uploaded Files
124150004_Assessment_15267581_Reviewed.pdf

Title I Status
Yes

Title I First Year Status
No

Date of Last Federal Programs Consolidated Review
2021-04-26

School Years Reviewed
2019-2020

Federal Programs Consolidated Review Report

Uploaded Files
19-20 NO CA PA LEADERSHIP CS1 - Consolidated Application Audit - No Corrective Actions Needed.pdf

Consolidated Review/Annual Report
Please see attached report.

Findings
No citations were listed.
Corrective Action(s) Taken No corrective actions were taken.

Date of Last Audit
2021-02-04
Fiscal Year Last Audited
2020 FY

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Lare Becker - ES Resource Teacher	PA Leadership Charter School, West Chester, PA	28	6	8
Mary Black - ES Resource Teacher	PA Leadership Charter School, West Chester, PA	27	6	8
Danielle Caratello - ES Resource Teacher	PA Leadership Charter School, West Chester, PA	27	7	9
Nicole McMahon - ES Resource Teacher	PA Leadership Charter School, West Chester, PA	26	9	12
Lauren Williams - ES Resource Teacher and Sp.Ed. Chair	PA Leadership Charter School, West Chester, PA	29	9	12
Jennifer Dibert - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	25	13	15
Loren Focht - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	24	13	15
Darlene Garrow - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	25	13	15
Elizabeth Hitesman - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	25	13	15
Julianna Maurer - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	25	13	15
Lisa Roak-Tincani - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	24	13	15
Christina Strellec - MS Resource Teacher	PA Leadership Charter School, West Chester, PA	25	13	15
Tammara Clevenger - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	21	14	18
Michelle Efthimiadou - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	22	14	18
Amanda Francisco - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	22	14	18
Amber Harp - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	21	14	18
Ellen Laurelli - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	22	14	18
Ryan McCartney - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	24	14	18
Shelby McGeehin - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	23	14	18
Amanda Martin - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	23	14	18
Ashley Martin - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	22	14	18
Christine Reilly - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	22	14	18

Sarah Schultz - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	20	14	18
Melina Todd - HS Resource Teacher	PA Leadership Charter School, West Chester, PA	23	14	18
Alexis Boyce - HS Life Skills Teacher	PA Leadership Charter School, West Chester, PA	11	14	18
Brynn Cose - ES Life Skills Teacher	PA Leadership Charter School, West Chester, PA	10	6	8
Holly Makin - MS Life Skills Teacher	PA Leadership Charter School, West Chester, PA	9	7	9
Alison Malkasian - HS Life Skills Teacher	PA Leadership Charter School, West Chester, PA	11	14	19
Merissa Pardus - HS Life Skills Teacher	PA Leadership Charter School, West Chester, PA	11	14	18
Open Caseload	PA Leadership Charter School, West Chester, PA	10	7	10

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
Speech Therapy	171 hours per week	Therapy Source	196
Physical Therapy	11 hours per week	Therapy Source	10
Occupational Therapy	81 hours per week	Therapy Source	98
BCBA/BSC	25 hours per week	Therapy Source	18
Tutoring	530 hours per week	Therapy Source	115
Instructional Aide	46 hours per week	Therapy Source	5
Counseling	67 hours per week	Therapy Source	70
Reading Specialist	152 hours per week	Therapy Source	59
Vision	2 hours per week	Therapy Source	1
ABA	23 hours per week	Hope Learning Center	3
BCBA	8 hours per week	Hope Learning Center	3
Counseling	2 hours per week	Hope Learning Center	3
Instructional Aide	85 hours per week	Hope Learning Center	3
Occupational Therapy	2.5 hours per week	Hope Learning Center	4
Physical Therapy	1.5 hours per week	Hope Learning Center	1
Social Work	2.5 hours per week	Hope Learning Center	1
Speech	7 hours per week	Hope Learning Center	5
Tutoring	29.5 hours per week	Hope Learning Center	3
Social Skills Group	2 hours per week	Child and Family Art Therapy	2
BCBA	4 hours per week	PA Autism Action Center	2
RBT	30 hours per week	PA Autism Action Center	1
Speech	3 hours per week	PA Autism Action Center	1
Occupational Therapy	1.5 hours per week	PA Autism Action Center	1
Physical Therapy	2 hours per week	Baby Steps Therapy	1
Occupational Therapy	4 hours per week	Baby Steps Therapy	1

BSC	21 hours per week	Acorn	2
Speech	1.25 hours per week	Acorn	1
Speech	2 hours per week	Sensory Link	1
Physical Therapy	2 hours per week	Sensory Link	1
Occupational Therapy	2 hours per week	Sensory Link	1
Physical Therapy	.75 hours per week	Therapy Bridges	1
Social Skills	2 hours per week	Therapy Bridges	1
Speech	2 hours per week	Therapy Bridges	1
Occupational Therapy	2 hours per week	Therapy Bridges	1
Occupational Therapy	1 hours per week	Good Shepherd	1
Physical Therapy	.75 hours per week	Good Shepherd	1
Speech	1.5 hours per week	Good Shepherd	1
Tutoring/ Special Education Teacher	2 hours per week	Jump Start	1
Instructional Aide	25 hours per week	Journey Center	1
BCBA	1 hours per week	Journey Center	1
BCBA	1 hours per week	Connecting the Pieces	1
Speech	.5 hours per week	Humanus	1
Orientation and Mobility	.75 hours per week	CCIU	1
Vision	1.5 hours per week	CCIU	1

Date of Last Special Education Cyclical Monitoring
2019-02-27
Upload Link to Report (Optional)

Uploaded Files

Special Education Cyclical Monitoring Report

Uploaded Files

Pennsylvania Leadership CS_Corrective Action Verification_CS_2018_636916126645400214.pdf
Administrative Procedures for Internal Controls of IEP Development

Uploaded Files

Annual IEP Process 20_21 (1).pdf

Special Education Personnel Development

Autism

Description of Training			
N/A			
Lead Person/Position	**Year of Training**		
N/A	N/A		
Hours Per Training	**Number of Sessions**	**Provider**	**Who Participated (Audience)**
N/A	N/A	N/A	N/A

Training Date Complete
0001-12-01
PALCS Blank Agenda_Attendance.docx
PALCS Blank Agenda_Attendance_183a3964.docx
Training Date Complete
0001-01-01
PALCS Blank Agenda_Attendance_d9d1a06b.docx
PALCS Blank Agenda_Attendance.docx

BehaviorSupport

Description of Training			
Managing Emotions in Times of Uncertainty and Stress			
Lead Person/Position	**Year of Training**		
Marc Brackett	2021		
Hours Per Training	**Number of Sessions**	**Provider**	**Who Participated (Audience)**
10	4	Coursera.com	Special Education Teachers

Training Date Complete
2021-06-30
Managing Emotions in Times of Uncertainty & Stress _ Coursera.pdf
Managing Emotions Coursera Course.pdf

Paraprofessional

Description of Training			
N/A			
Lead Person/Position	**Year of Training**		
N/A	N/A		
Hours Per Training	**Number of Sessions**	**Provider**	**Who Participated (Audience)**

N/A	N/A	N/A	N/A

Training Date Complete
0001-01-01
PALCS Blank Agenda_Attendance_38093e21.docx
PALCS Blank Agenda_Attendance_29a27ade.docx

Transition

Description of Training
N/A

Lead Person/Position	Year of Training
N/A	N/A

Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

Training Date Complete
0001-01-01
PALCS Blank Agenda_Attendance_e402c301.docx
PALCS Blank Agenda_Attendance_7255a875.docx

ScienceofLiteracy

Description of Training
N/A

Lead Person/Position	Year of Training
N/A	N/A

Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
N/A	N/A	N/A	N/A

Training Date Complete
0001-01-01
PALCS Blank Agenda_Attendance_2279c5ff.docx
PALCS Blank Agenda_Attendance_d4154fe6.docx

ParentTraining

Description of Training
Executive Functioning Interventions (helping students stay organized, best practices for attention struggles and online learning)

Lead Person/Position	Year of Training		
Brenda Eaton (Chester County Intermediate Unit)	2021		
Hours Per Training	**Number of Sessions**	**Provider**	**Who Participated (Audience)**
1	1	Brenda Eaton(Chester County Intermediate Unit)	Special Education Parents

Training Date Complete
2021-01-20
Turnaround for Children.pdf
Parent Training Session on Executive Functioning led by Brenda Eaton.pdf

IEPDevelopment

Description of Training	
Various Sessions	

Lead Person/Position	Year of Training		
Deborah Kulp-Woodruff, Supervisor of Special Education; Michele Costello, IEP Coordinator; Victoria Pettina, IEP Compliance Monitor	2021		
Hours Per Training	**Number of Sessions**	**Provider**	**Who Participated (Audience)**
1	5	PA Leadership Charter School	Special Ed. Teachers

Training Date Complete
2021-06-30
Training Attendance - Attendance (IEP Development).pdf
May 20.21 Mtg. Agendas-20210730T144416Z-001.zip
April 20.21 Mtg. Agendas-20210730T144413Z-001.zip
March 20.21 Mtg. Agendas-20210730T144410Z-001.zip
February 20.21 Mtg. Agendas-20210730T144405Z-001.zip
January 20.21 Mtg. Agendas-20210730T144402Z-001.zip
November 20.21 Mtg Agendas-20210730T144356Z-001.zip
October 20.21 Mtg Agendas-20210730T144351Z-001.zip
September 20.21 Mtg Agendas-20210730T144315Z-001.zip

Special Education Program Profile

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #30	Secondary	Full-time (1.0)	08/06/2021 10:03 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		23
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.46

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #29	Secondary	Full-time (1.0)	08/06/2021 10:03 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		20
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.4

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #28	Secondary	Full-time (1.0)	08/06/2021 10:02 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		22
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.44

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #27	Secondary	Full-time (1.0)	08/06/2021 10:01 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		22
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.44

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #26	Secondary	Full-time (1.0)	08/06/2021 10:01 AM

Building Name	
Pennsylvania Leadership CS	
Support Type	
Learning Support	
Support Sub-Type	
Learning Support	
Level of Support	**Case Load**

Itinerant (20% or Less)		23
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.46

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #25	Secondary	Full-time (1.0)	08/06/2021 10:00 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		23
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.46

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #24	Secondary	Full-time (1.0)	08/06/2021 10:00 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		24
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.48

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #23	Secondary	Full-time (1.0)	08/06/2021 09:59 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		22
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.44

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #22	Secondary	Full-time (1.0)	08/06/2021 09:58 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		21
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.42

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #21	Secondary	Full-time (1.0)	08/06/2021 09:46 AM

Building Name

Pennsylvania Leadership CS	
Support Type	
Learning Support	
Support Sub-Type	
Learning Support	

Level of Support		**Case Load**
Itinerant (20% or Less)		22
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.44

FTE ID	**Classroom Location**	**Full-time or Part-time Position?**	**Revised**
Position #20	Secondary	Full-time (1.0)	08/05/2021 03:02 PM

Building Name	
Pennsylvania Leadership CS	
Support Type	
Learning Support	
Support Sub-Type	
Learning Support	

Level of Support		**Case Load**
Itinerant (20% or Less)		22
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.44

FTE ID	**Classroom Location**	**Full-time or Part-time Position?**	**Revised**
Position #19	Secondary	Full-time (1.0)	08/05/2021 02:59 PM

Building Name	
Pennsylvania Leadership CS	
Support Type	
Learning Support	
Support Sub-Type	
Learning Support	

Level of Support		**Case Load**
Itinerant (20% or Less)		21

Identify Classroom	Classroom Location	Age Range
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
		0.42

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #18	Secondary	Full-time (1.0)	08/05/2021 02:58 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades 7-12)		
Level of Support		**Case Load**
Full-Time (80% or More)		11
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 19
Age Range Justification		**FTE %**
High School		0.73

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #17	Secondary	Full-time (1.0)	08/05/2021 02:59 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades 7-12)		
Level of Support		**Case Load**
Full-Time (80% or More)		11
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
High School		0.73

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #16	Secondary	Full-time (1.0)	08/05/2021 02:59 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades 7-12)		
Level of Support		**Case Load**
Full-Time (80% or More)		11
Identify Classroom	**Classroom Location**	**Age Range**
School District	Secondary	14 to 18
Age Range Justification		**FTE %**
High School		0.73

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #15	Elementary	Full-time (1.0)	08/05/2021 02:54 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		25
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.5

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #14	Elementary	Full-time (1.0)	08/05/2021 02:53 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades K-6)		
Level of Support		**Case Load**
Full-Time (80% or More)		10
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	7 to 10
Age Range Justification		**FTE %**
		0.83

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #13	Elementary	Full-time (1.0)	08/05/2021 02:52 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		24
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.48

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #12	Elementary	Full-time (1.0)	08/05/2021 02:52 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**

Itinerant (20% or Less)		25
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.5

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #11	Elementary	Full-time (1.0)	08/05/2021 02:51 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		25
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.5

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #10	Elementary	Full-time (1.0)	08/05/2021 02:51 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		25
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.5

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #9	Elementary	Full-time (1.0)	08/05/2021 02:50 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		24
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.48

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #8	Elementary	Full-time (1.0)	08/05/2021 02:49 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		25
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	13 to 15
Age Range Justification		**FTE %**
		0.5

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #7	Elementary	Full-time (1.0)	08/05/2021 02:46 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades K-6)		
Level of Support		**Case Load**
Full-Time (80% or More)		9
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	7 to 9
Age Range Justification		**FTE %**
		0.75

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #6	Elementary	Full-time (1.0)	08/05/2021 02:46 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Life Skills Support		
Support Sub-Type		
Life Skills Support (Grades K-6)		
Level of Support		**Case Load**
Full-Time (80% or More)		10
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	6 to 8
Age Range Justification		**FTE %**
		0.83

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #5	Elementary	Full-time (1.0)	08/05/2021 02:44 PM

Building Name	
Pennsylvania Leadership CS	
Support Type	
Learning Support	
Support Sub-Type	
Learning Support	
Level of Support	**Case Load**

Itinerant (20% or Less)		29
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	9 to 12
Age Range Justification		**FTE %**
		0.58

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #4	Elementary	Full-time (1.0)	08/05/2021 02:44 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		26
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	9 to 12
Age Range Justification		**FTE %**
		0.52

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #3	Elementary	Full-time (1.0)	08/05/2021 02:43 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		27
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	7 to 9
Age Range Justification		**FTE %**
		0.54

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #2`	Elementary	Full-time (1.0)	08/05/2021 02:42 PM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		27
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	6 to 8
Age Range Justification		**FTE %**
		0.54

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
Position #1	Elementary	Full-time (1.0)	08/06/2021 10:04 AM

Building Name		
Pennsylvania Leadership CS		
Support Type		
Learning Support		
Support Sub-Type		
Learning Support		
Level of Support		**Case Load**
Itinerant (20% or Less)		28
Identify Classroom	**Classroom Location**	**Age Range**
School District	Elementary	6 to 8
Age Range Justification		**FTE %**
		0.56

Facilities

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
N/A	N/A	0

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan
N/A

Memorandum of Understanding

Fixed Asset Description	Location
Franklin & Marshall College	PA College Advising Corps - College and Financial Aid Advisor
West Goshen Township	CPFA MOU
Pittsburgh	The Landings Building MOU

Upload of Memorandum of Understanding Document(s)

PALCS-PCAC MOU, 2020–2021.pdf

MOU 2020 - Pittsburgh.pdf

MOU PALCS and Westtown-East Goshen 2021.pdf

West Goshen MOU 2021-22.pdf

Chester County Intermediate Unit (4).pdf

Charter School Management Survey

Charter School Name

Pennsylvania Leadership CS

Point of Contact Information

Point of Contact Name	
Mark Allen	
Point of Contact Telephone Number	**Extension**
(610) 701-3333	1051
Point of Contact Email	
mgallen@palcs.org	

As of the start of the 2020/2021 school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?	No

Is/was the Management Organization a:

Management Organization Name	Federal EIN (Employer Identification Number)		
Address 1			
Address 2			
City	**State**	**Zip Code**	**Plus 4 Code**

Additional Comments

Signatures and Affirmation
Upload Board Affirmation Statement
Uploaded Files
Board Affirmation Statement.pdf
Date of Approval
2021-08-10

Charter School Annual Report Affirmation
Board President
Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.
Chief Executive Officer
James Hanak

Charter School Law Affirmation
Pennsylvania's first Charter School Law was Act 22 of 1997, 24 P.S. § 17-1701-A et seq., which primarily became effective June 19, 1997, and has subsequently been amended.

The Charter School Law provides for the powers, requirements, and establishment of charter schools. The Charter School Law was passed to provide opportunities to teachers, parents, pupils and community members to establish and maintain schools that operate independently from the existing school district structure as a method to accomplish all of the following: (1) improve pupil learning; (2) increase learning opportunities for all pupils; (3) encourage the use of different and innovative teaching methods; (4) create new professional opportunities for teachers; (5) provide parents and pupils with expanded choices in types of educational opportunities that are available within the public school system; and (6) hold charter schools accountable for meeting measurable academic standards and provide the school with a method to establish accountability systems.

The charter school assures that it will comply with the requirements of the Charter School Law and any provision of law from which the charter school has not been exempted, including Federal laws and regulations governing children with disabilities. The charter school also assures that it will comply with the policies, regulations and procedures of the Pennsylvania Department of Education (Department). Additional information about charter schools is available on the Pennsylvania Department's website at: http://www.education.state.pa.us.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President
Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.
Chief Executive Officer
James Hanak

Ethics Act Affirmation

Pennsylvania's current Public Official and Employee Ethics Act (Ethics Act), Act 93 of 1998, Chapter 11, 65 Pa.C.S. § 1101 et seq., became effective December 14, 1998 and has subsequently been amended.

The Ethics Act provides that public office is a public trust and that any effort to realize personal financial gain through public office other than compensation provided by law is a violation of that trust. The Ethics Act was passed to strengthen the faith and confidence of the people of Pennsylvania in their government. The Pennsylvania State Ethics Commission (Commission) administers and enforces the provisions of the Ethics Acts and provides guidance regarding its requirements.

The regulations of the Commission set forth the procedures applicable to all proceedings before the Commission as well as for the administration of the Statement of Financial Interests filing requirements. See 51 Pa. Code § 11.1 et seq.

The charter school assures that it will comply with the requirements of the Ethics Act and with the policies, regulations and procedures of the Commission. Additional information about the Ethics Act is available on the Commission's website at: http://www.ethics.state.pa.us.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President
Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.
Chief Executive Officer
James Hanak

Charter School Annual Background Check Affirmation

I certify that, as of this date, the above referenced LEA is in compliance with all applicable provisions of Sections 111 and 111.1 of the PublicSchool Code of 1949.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President
Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.
Chief Executive Officer
James Hanak

Charter Annual Administrative Certification Affirmation

All public school principals, including charter and cyber charter school principals, are subject to the applicable certification requirements of the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements. In keeping with the intent of section 1109, any person who devotes half or more of their time to supervision or administration in a public school, without an identified principal, is serving as the "principal" of the school regardless of the locally titled position (i.e., school director, head teacher, etc.). Such individuals must hold a valid administrative certificate and comply with all applicable Act 45 and PIL requirements. In addition, the public school should properly identify the individual as a principal in PIMS/PERMS regardless of the local title utilized.

The Charter School assures that the Public School Code (24 P.S. § 11-1109) as well as any Act 45 continuing education and Pennsylvania Inspired Leaders (PIL) requirements are met as outlined above.

The Chief Executive Officer must sign this assurance. The Board of Trustees President of the charter school's signature will be contained on the uploaded Board Affirmation document.

Board President
Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.
Chief Executive Officer
James Hanak, CEO